

National Training Schedule

Workers Compensation July - December 2010



National Training Schedule 2010

Session Name	July	August	September	October	November
Role of a Return to Work Coordinator	28 & 29 Melbourne	4 & 5 Sydney 10 & 17 Melbourne	15 & 16 Melbourne	5 & 6 Melbourne	24 & 25 Melbourne
Role of a Return to Work Coordinator (Advanced Session)					11 Sydney
Return to Work Responsibilities for Line Managers		3 Melbourne		12 Melbourne	
VIC Claims Management and Return to Work Coordinator Training				19 Brisbane	4 Sydney
NSW Claims Management and Return to Work Coordinator Training				14 Melbourne 18 Brisbane	
QLD Claims Management and Return to Work Coordinator Training			9 Melbourne	25 Sydney	
Basic Claims Management		19 Melbourne 24 Sydney	3 Brisbane	28 Melbourne	
Advanced Claims Management	27 Melbourne		14 Melbourne		9 Melbourne 11 Sydney
Overview of Premium		12 Melbourne			
Preventing and Responding to Bullying in the Workplace			28 Melbourne		
Occupational Stress				28 Melbourne	
Manual Handling			28 Melbourne		10 Sydney
Accident/Incident Investigation		19 Melbourne			
Introduction to OHS Legislation			14 Melbourne		
Hazard Management		3 Melbourne			
Dangerous Goods and Hazardous Substances Awareness				12 Melbourne	
OHS for the Office	27 Melbourne				
Ergonomics in the Workplace			7 Sydney		
Managing Occupational Stress in the Workplace				19 Sydney	
How to Build an Effective Health and Safety Culture in Your Workplace					23 Sydney
Vehicles and Safe Systems of Work					9 Melbourne

Gallagher Bassett is committed to assisting our clients manage their WorkCover and Occupational Health and Safety needs.

To ensure that you are well informed on these and associated topics, we are pleased to offer a range of training sessions. Unless otherwise specified, these sessions are provided **free of charge** to clients of Gallagher Bassett.

Tailored Sessions

All of our courses can be tailored to suit individual client needs or conducted onsite. Please note that tailored courses may incur additional fees.

If you are interested in tailored sessions please contact our Training Department in you local State or your local Business Account Manager.

If you are interested in OHS tailored training or services, please contact our OHS Department on: VIC (03) 9297 9216 or NSW (02) 9464 7503.

We look forward to welcoming you along to one of our sessions.

Contact Details

Victoria

Phone (03) 9297 9000
Fax (03) 9297 9010
Email trainingwcv@gbtpa.com.au
Locked Bag 3570 GPO, Melbourne 3001

New South Wales

Phone (02) 9464 7111
Fax (02) 9464 7400
Email nswemployertraining@gbtpa.com.au
Locked Bag 912, North Sydney 2059

Queensland

Phone (07) 3005 1900
Fax (07) 3005 1712
Email workerscomplclaims@gbtpa.com.au
GPO Box 14, Brisbane 4001

For all bookings, please complete the booking application form, and send back to your local State office.



GallagherBassett

www.gallagherbassett.com.au

VICTORIA TRAINING

Course Descriptions - Return to Work Courses



ROLE OF A RETURN TO WORK COORDINATOR (WORKSAFE VICTORIA APPROVED)

This two day training package has been developed by WorkSafe Victoria in consultation with key stakeholders and carries their endorsement. Completion of this course will enable participants to:

- Relate the importance of Return to Work to Occupational Health and Safety,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Create and complete Return to Work Plans and Offers of Suitable Employment.

Box Hill

Wednesday 15 and Thursday 16 September

City

Wednesday 28 and Thursday 29 July

Tuesday 10 and Tuesday 17 August

Tuesday 5 and Wednesday 6 October

Wednesday 24 and Thursday 25 November

Time: 9am–4:30pm (Every day)

Cost: \$250 per person (GST inclusive)



RETURN TO WORK RESPONSIBILITIES FOR LINE MANAGERS

This course is designed to assist Line Managers to understand their responsibilities for Return to Work of their injured employees. Completion of this course will enable Line Managers to:

- Gain a better understanding of the Accident Compensation Act,
- Gain a better understanding of their role in the Return to Work Process,
- Provide useful tips to ensure a sustainable return to work is achieved, and
- Demonstrate completion of a Return to Work Plan and Offer of Suitable Employment.

City

Tuesday 3 August

1pm-4pm

Tuesday 12 October

1:30pm-4:30pm



QLD CLAIMS MANAGEMENT AND RETURN TO WORK COORDINATOR TRAINING

Understanding QLD Legislation – Basic Claims Overview

This session provides an overview for Victorian employers who have operations in QLD. The session covers employer and workers obligations, the relevant paperwork required for completion when an injury occurs, the types of claims covered and the entitlements a worker can receive under the Act.

Return to Work Coordinator Training

This session is an approved return to work coordinator course. It is targeted at new or experienced Victorian RTW Coordinators who have responsibilities for return to work in QLD. The course outline will enable participants to:

- Relate the importance of Return to Work to Occupational Health and Safety,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Create and complete Return to Work Plans and Offers of Suitable Employment.

City

Thursday 9 September

Time: 9am–4:30pm

Cost: \$120 per person (GST inclusive)



NSW CLAIMS MANAGEMENT AND RETURN TO WORK COORDINATOR TRAINING

Understanding NSW Legislation – Basic Claims Overview

This session provides an overview for Victorian employers who have operations in NSW. The session covers employer and workers obligations, the completion of paperwork when an injury occurs, the types of claims covered and the entitlements a worker can receive under the Act.

This session also provides a brief introduction to premium calculation for NSW.

Return to Work Coordinator Training

This session is an approved Return to Work Coordinator course. It is targeted at new or experienced Victorian RTW Coordinators who have responsibilities for return to work in NSW. The course outline will enable participants to:

- Relate the importance of Return to Work to Occupational Health and Safety,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Create and complete Return to Work Plans and Offers of Suitable Employment.

City

Thursday 14 October

Time: 9am–4:30pm

Cost: \$120 per person (GST inclusive)

VICTORIA TRAINING

Course Descriptions - Workers' Compensation Courses



BASIC CLAIMS MANAGEMENT

This session provides an overview for employers who are new to the Victorian WorkCover Scheme or want a refresher on the basics of the scheme. Topics covered include the claims management model, employer and worker obligations, the paperwork that needs to be completed for claims, additional liability and calculation of pre-injury average weekly earnings and weekly payments (including partial rates where a worker has returned to work on less than pre-injury hours).

City

Thursday 19 August 1pm-4pm
Thursday 28 October 9am-12pm



OVERVIEW OF PREMIUM

This session provides an overview of an employer's obligation to hold and maintain a WorkCover policy and the mechanics behind the calculation of premiums. This session is ideal for beginners and/or those who are new to the WorkSafe industry.

City

Thursday 12 August 9am-10:30am



OCCUPATIONAL STRESS

This session is designed to provide an overview of the Accident Compensation Act 1985 in relation to stress. It will explore principles of effective injury management and general organisational strategies to manage stress in the workplace.

City

Thursday 28 October 1pm-4pm



ADVANCED CLAIMS MANAGEMENT

This session covers workers' entitlements under the Accident Compensation Act 1985. In particular, the session covers initial liability (the factors that determine whether or not a worker is entitled to compensation/grounds for rejection) and ongoing liability (the factors that determine ongoing entitlement to compensation/grounds for termination).

However, the session also touches on common law and the appeals process. It is recommended that participants attending this session have previously attended the Basic Claims Management session or have had some experience in claims management.

City

Tuesday 27 July 1pm-4pm
Tuesday 14 September 9am-12pm
Tuesday 9 November 9am-12pm

VICTORIA TRAINING

Course Descriptions - OHS and Workplace Safety Courses



MANUAL HANDLING

This course provides participants with an introduction to and awareness of risks associated with manual handling. The session outlines employer obligations under law and guides participants through a detailed process of how to identify and assess hazardous manual handling. Practical tools and case studies form the basis of this three hour session which aims to enable participants to conduct manual handling specific risk assessments in their workplace.

City

Tuesday 28 September 9am-12pm



PREVENTING AND RESPONDING TO BULLYING IN THE WORKPLACE

WorkSafe research consistently shows that 14% of Victorian workers have experienced workplace bullying. There is a need for organisations to have a good understanding of their duty of care under the OHS Act 2004 and how having an effective preventative program with regards to bullying is essential.

This session provides a definition of what bullying is and isn't, legal ramifications, the cost to organisations and individuals and responding through early intervention. The course will also cover how to implement a preventative program and what this should include; how to be proactive and not just reactive.

City

Tuesday 28 September 1pm-4pm

VICTORIA TRAINING

Course Descriptions - OHS and Workplace Safety Courses



ACCIDENT/INCIDENT INVESTIGATION

This session provides an overview of incident reporting, regulatory reporting, and Incident Notification duties under Victorian law. The session provides guidance on investigating incidents and includes the use of an investigative tool with relevant case studies.

City

Thursday 19 August

9am-12pm



INTRODUCTION TO OHS LEGISLATION

This session is designed to provide participants with an overview of Victorian OHS legislation with a focus upon roles and responsibilities of stakeholders in the occupational environment. Guidance material, case studies and prosecutions are used to provide an understanding of the approach employers should be taking in managing their responsibilities under law.

City

Tuesday 14 September

1pm-4pm



HAZARD MANAGEMENT

This session covers the principles of the hazard management process including the identification, assessment and control of hazards. Practical activities aim to provide participants with an awareness of how to conduct risk assessments based on relevant the Australian Standard for Risk Management.

City

Tuesday 3 August

9am-12pm



DANGEROUS GOODS AND HAZARDOUS SUBSTANCES AWARENESS

This program is designed to provide an introduction to both dangerous goods and hazardous substances.

The course includes defining, classifying and identifying dangerous goods and hazardous substances, requirements for documentation, as well as general employer obligations under Victorian law. The session will also cover the placarding (signage) requirements for the storage of dangerous goods.

City

Tuesday 12 October

9am-12:30pm



VEHICLES AND SAFE SYSTEMS OF WORK

We know how to work safe at the office and work safe on site. But how do our systems rate when it comes to vehicle use?

This session provides an introduction to basic principles of passenger vehicle safety within the occupational environment. Areas covered include legal obligations for employers, ergonomics for drivers, safe driving techniques as well an understanding of fatigue.

The training session is suitable for all employers who place their staff in passenger vehicles during the course of their work. Please note that the session is designed primarily for the use of passenger vehicles such as cars, vans and light trucks.

City

Tuesday 9 November

1pm-3:30pm



OHS FOR THE OFFICE

This session provides an overview of managing common office based hazards such as workstation ergonomics, slips, trips falls, manual handling and bullying and harassment.

City

Tuesday 27 July

9am-12pm

NSW TRAINING

Course Descriptions - Return to Work Courses



ROLE OF A RETURN TO WORK COORDINATOR WORKCOVER NSW ACCREDITED

This two day training package has been developed by the NSW WorkCover Authority in consultation with industry representatives and carries their endorsement.

Completion of this course will enable participants to:

- Create and implement accurate and effective Return to Work Plans,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Educate injured workers on their rights and responsibilities and maintaining confidential case records.

North Sydney

Wednesday 4 August and Thursday 5 August

Time: 9am–4:30pm

Cost: GB Clients: \$380 per person (GST inclusive)
Non GB Clients \$430 per person (GST inclusive)



ROLE OF A RETURN TO WORK COORDINATOR (ADVANCED) WORKCOVER ACCREDITED

This one day training package is designed for experienced Return to Work Coordinators. It is a prerequisite that participants have accreditation in the NSW WorkCover 'Role of a Return to Work Coordinator' Course.

This is an interactive course with a focus on strategic case management and managing complex cases.

North Sydney

Thursday 11 November

Time: 9am–4:30pm

Cost: GB Clients: \$190 per person (GST inclusive)
Non GB Clients \$240 per person (GST inclusive)



VIC CLAIMS MANAGEMENT AND RETURN TO WORK COORDINATOR TRAINING - WORKCOVER ACCREDITED

PREREQUISITE: Participants must have attended the two day 'Role Of A Return To Work Coordinator' Course in their respective State.

Return to Work Coordinator training

This session is an approved Return to Work Coordinator course. The course outline will enable participants to:

- Relate the importance of Return to Work to Occupational Health and Safety,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Create and complete Return to Work Plans and Offers of Suitable Employment.

Understanding VIC Legislation – Basic Claims Overview

This session provides an overview for NSW employers who have operations in VIC. The session covers employer and workers obligations, the completion of paperwork when an injury occurs, the types of claims covered and the entitlements a worker can receive under the Act.

North Sydney

Thursday 4 November

Time: 9am–4:30pm

Cost: GB Clients: \$120 per person (GST inclusive)
Non GB Clients \$200 per person (GST inclusive)



QLD CLAIMS MANAGEMENT AND RETURN TO WORK COORDINATOR TRAINING

PREREQUISITE: Participants must have attended the two day Role Of A Return To Work Coordinator Course in their respective state.

Return to Work Coordinator training

This session is an approved Return to Work Coordinator course. It is targeted at new or experienced NSW RTW Coordinators who have responsibilities for return to work in QLD. The course outline will enable participants to:

- Relate the importance of Return to Work to Occupational Health and Safety,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Create and complete Return to Work Plans and Offers of Suitable Employment.

Understanding QLD Legislation – Basic Claims Overview

This session provides an overview for NSW employers who have operations in QLD. The session covers employer and workers obligations, the relevant paperwork required for completion when an injury occurs, the types of claims covered and the entitlements a worker can receive under the Act.

North Sydney

Monday 25 October

Time: 9am–4:30pm

Cost: GB Clients: \$120 per person (GST inclusive)
Non GB Clients \$200 per person (GST inclusive)

NSW TRAINING

Course Descriptions - OHS and Workplace Safety Courses



OHS CONSULTATION (WORKCOVER NSW ACCREDITED)

Under the NSW Occupational Health & Safety Act 2000, employers are required to ensure that all workplace health and safety representatives/committee members are appropriately trained.

This four day course will meet those requirements for safety representatives and committee members. This course prepares committee members to be involved with the development, implementation and review of their organisation's OHS management system.

It will also provide practical skills in Hazard Identification, Risk Assessment and Risk Control.

North Sydney

Flexible dates, please contact the North Sydney office

Time: TBC

Cost: TBC



HOW TO BUILD AN EFFECTIVE HEALTH AND SAFETY CULTURE IN YOUR WORKPLACE

As an employer, providing the necessary equipment, training and PPE is only the start of providing and promoting an effective health and safety culture in your workplace.

Learn ways to facilitate a positive health and safety culture in your workplace from management through to frontline staff. Gain an understanding of and practical ways for assessing your current health and safety culture and learn skills for promoting healthy and safe behaviour from all.

This session will provide you with tools that will assist in gaining positive outcomes towards your health and safety goals in the workplace.

North Sydney

Tuesday 23 November

Time: 9am–12pm

Cost: GB Clients: Complimentary
Non GB Clients: \$200 per person (GST Inclusive)



ERGONOMICS IN THE WORKPLACE

Do you have staff in your workplace utilising computers?

As an employer, it is important that your employees are educated in effective and safe ergonomic practices whilst working with computers. Participants will gain anatomical knowledge, the causes of occupational overuse syndromes and practical ways to prevent them from occurring. This session will empower participants to identify workstation hazards and learn how to adjust their own workstations ergonomically.

North Sydney

Tuesday 7 September

Time: 9am–12pm

Cost: GB Clients: Complimentary
Non GB Clients: \$200 per person (GST Inclusive)



MANUAL HANDLING

This course provides participants with an introduction to and awareness of risks associated with manual handling. The session outlines employer obligations under law and guides participants through a detailed process of how to identify and assess hazardous manual handling. Practical tools and case studies form the basis of this three hour session which aims to enable participants to conduct manual handling specific risk assessments in their workplace.

North Sydney

Wednesday 10 November

Time: 9am–12pm

Cost: GB Clients: Complimentary
Non GB Clients: \$200 per person (GST Inclusive)



MANAGING OCCUPATIONAL STRESS IN THE WORKPLACE

This course details strategies for handling stress related claims and addresses management concerns and social issues.

It focuses on effective return to work initiatives to expedite the process and reduce costs accordingly as well as general organisational skills to prevent and manage stress in the workplace.

North Sydney

Tuesday 19 October

Time: 9am–12pm

Cost: GB Clients: Complimentary
Non GB Clients: \$200 per person (GST Inclusive)

NSW TRAINING

Course Descriptions - Workers' Compensation Courses



BASIC CLAIMS MANAGEMENT

This session provides an overview for employers who are new or would like to gain increased confidence with the NSW workers' compensation legislation.

The session covers employer and workers obligations, the completion of paperwork when an injury occurs, the types of claims covered and the entitlements a worker can receive under the Act.

The various types of investigations used by Gallagher Bassett will also be discussed when there is uncertainty or discrepancies in the facts of a claim to assist in the decision making process of liability assessment.

North Sydney

Tuesday 24 August

Time: 9am–12:30pm

Cost: GB Clients: Complimentary
Non GB Clients: \$200 per person (GST Inclusive)



ADVANCED CLAIMS MANAGEMENT

This session provides participants with the skills to more effectively and proactively manage their workers' compensation claims.

The focus of this course is around complex claims, common law, impairment benefits and adverse decision making. An overview of the WorkCover conciliation process will also be covered.

It is recommended that participants attending this session have already attended the Basic Claims Management session or have some experience in claims management.

North Sydney

Thursday 11 November

Time: 9am–12:30pm

Cost: GB Clients: Complimentary
Non GB Clients: \$200 per person (GST Inclusive)

QUEENSLAND TRAINING

Course Descriptions



QLD BASIC CLAIMS MANAGEMENT

Understanding QLD Legislation – Basic Claims Overview

This session provides an overview for employers who are new to the QLD WorkCover scheme. The session covers employer and worker obligations, the completion of paperwork when an injury occurs and the type of claims covered under the Workers' Compensation and Rehabilitation Act 2003.

The session will also provide a brief introduction to the premium system.

City

Friday 3 September



NSW CLAIMS MANAGEMENT AND RETURN TO WORK COORDINATOR TRAINING

Understanding NSW Legislation – Basic Claims Overview

This session provides an overview for QLD employers who have operations in NSW. The session covers employer and workers' obligations, the completion of paperwork when an injury occurs, the types of claims covered and the entitlements a worker can receive under the Act. This session also provides a brief introduction to premium calculation for NSW.

Return to Work Coordinator training

This session is an approved NSW Return to Work Coordinator course. It is targeted at new or experienced QLD RTW Coordinators who have responsibilities for return to work in NSW. The course outline will enable participants to:

- Relate the importance of Return to Work to Occupational Health and Safety,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Create and complete Return to Work Plans and Offers of Suitable Employment.

City

Monday 18 October

Cost: \$120 per person (GST inclusive)



VICTORIAN CLAIMS MANAGEMENT AND RETURN TO WORK COORDINATOR TRAINING

Understanding VIC Legislation – Basic Claims Overview

This session provides an overview for QLD employers who have operations in VIC. The session covers employer and workers' obligations, the completion of paperwork when an injury occurs, the types of claims covered and the entitlements a worker can receive under the Act.

Return to Work Coordinator training

This session is an approved Victorian Return to Work Coordinator course. It is targeted at new or experienced QLD RTW Coordinators who have responsibilities for return to work in VIC. The course outline will enable participants to:

- Relate the importance of Return to Work to Occupational Health and Safety,
- Understand and fulfil the key responsibilities of the Return to Work Coordinator's role, and
- Create and complete Return to Work Plans and Offers of Suitable Employment.

City

Tuesday 19 October

Cost: \$120 per person (GST inclusive)

NATIONAL TRAINING SCHEDULE

Venues

VICTORIA

CITY

Gallagher Bassett
Level 2
333 Collins Street
Melbourne Vic 3000

Parking

Metro Parking, 16-20 Bond Street, Melbourne
Wilson Parking, 333 Collins Street, Melbourne
(Entry via 312 Flinders Lane)

Public Transport

Closest train station - Flinders Street Station
Closest tram stop - Cnr Elizabeth and Collins Street

BOX HILL

Gallagher Bassett
Level 1
19-23 Prospect Street
Box Hill Vic 3128

Parking and Public Transport

Available within walking
distance from the Box Hill shopping district.

NSW

Gallagher Bassett
Level 12
201 Miller Street
North Sydney NSW 2060

Parking

Secure Parking, 213 Miller Street,
North Sydney (located right next door to GB office)

Public Transport

Closest train station is North Sydney Station utilising the Miller
street exit. 10 minute walk to office heading North.

QUEENSLAND

Gallagher Bassett
Level 3, 121 Wharf Street,
Brisbane QLD 4000

Parking

Wharf Street Secure Parking
(across the road from GB office)

Public Transport

Closest train station – Central Station 10 minute walk from
station

BOOKINGS

Bookings are essential for all sessions. To book please complete
the booking form and return it back to us. Bookings can be taken
up to five working days prior to the scheduled date.

CONFIRMATION

All written requests will be confirmed via email. Email reminders
for each session will also be forwarded at least five working days
prior to the scheduled date.

TIMES

Session times are listed under each course description. We
request that all attendees arrive at least 15 minutes prior to the
session to ensure that sessions commence on time.

NUMBERS

All sessions are subject to minimum numbers and will be
cancelled should that number not be reached. In the event that a
session is cancelled, all booked recipients will be notified at least
five days prior to the scheduled date.

Please note that some sessions are in high demand so booking
early is recommended. Due to this demand, organisations are
restricted to a maximum of two delegates per session.

If you have a large group, please contact us about holding a
tailored program for your organisation.

CANCELLATION POLICY (FEE CHARGED COURSES)

Payment is required in advance to confirm all bookings. Courses
cancelled by Gallagher Bassett will constitute a full refund.

Cancellations received in writing more than 10 days prior to the
scheduled commencement date will receive a full refund.

Cancellations received in writing less than 10 working days prior
to the scheduled commencement date will incur 50% of course
costs.

Alternatively, the booking can be transferred to the next
available course (limit of one occasion) or an alternate delegate
nominated.

If no notice of cancellation is received, but non-attendance
occurs, 100% of course costs will be charged.

ACCESS AND EQUITY

Please advise at the time of booking if there are any language,
literacy or numeracy considerations or mobility access
requirements we should be aware of.

REFRESHMENTS

Refreshments are provided at all of our sessions. Lunch will
be provided for full day sessions and for participants attending
two consecutive sessions. Please advise us of any dietary
requirements at the time of booking.

NATIONAL TRAINING SCHEDULE

Booking Form

All courses in this training schedule are free of charge for clients of Gallagher Bassett unless otherwise stated under the course description. For details on payment, please see below.

To make a booking, please email the below details to your local GB office.
Alternatively complete the booking form, and fax or mail to your local office.

Please complete a separate form for each participant if there is more than one.

Attendee Details

Course Title _____

Preferred Attendance Date _____

State/Location _____

Name of Attendee _____

Title/Position _____

Email Address _____

Work Phone Number () _____ **Mobile** _____ **Fax ()** _____

How did you find out about this course?

- This Calendar** **Internet** **Gallagher Bassett Employee/Business Account Manager** **Networking/ Recommendation** **Other**

Company Details

Company/Employer _____

Are you a client of Gallagher Bassett?

Yes, please provide you WorkCover Employer Number (VIC only) _____

No

If applicable, please find enclosed a cheque for the amount of: \$ _____

If you would prefer to pay via EFT, our banking details are:

Gallagher Bassett Services Pty Ltd BSB 184-446 Account number 300524899.

Please fax a copy of the EFT remittance with your registration form or send your registration form with your cheque payment to your relevant State, 10 days prior to the course commencement.

Cheques payable to Gallagher Bassett Services Pty Ltd, ABN 68 009 778 018. **Credit card facilities not available.**

Please include your name, phone number and email if you are not the person attending the session.



GallagherBassett

Victoria

Locked Bag 3570 GPO
Melbourne 3001
Phone (03) 9297 9000
Fax (03) 9297 9010
Email trainingwcv@gbtpa.com.au

New South Wales

Locked Bag 912
North Sydney 2059
Phone (02) 9464 7111
Fax (02) 9464 7400
Email nswemployertraining@gbtpa.com.au

New South Wales

GPO Box 14
Brisbane 4001
Phone (07) 3005 1900
Fax (07) 3005 1712
Email workerscompclaims@gbtpa.com.au

All quoted prices are inclusive of GST.

This document will be a TAX INVOICE for GST when completed and you make a payment. Retain original copy for your records.





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